

Date of meeting: Tuesday, September 17, 2024

Time: 6:00 p.m. -7:30 p.m.

Location: Meeting held at St. Lawrence Hall (157 King St E, Toronto)

RSVP/Enquiry: Roshni Nayar, roshni.nayar@toronto.ca

If you have questions or concerns regarding any of the material attached, please contact the Chair, appropriate Board Committee head, or lead staff member.

Closed meeting requirements: If the Heritage Toronto Board wants to meet in closed session (privately), a member of the Board must make a motion to do so and give the reason why the Board has to meet privately. (City of Toronto Act, 2006). To receive copies of reports or to speak to the Board on an agenda item, please contact Roshni Nayar prior to the meeting.

A. OPENING REMARKS, AGENDA, AND MINUTES

1. Acknowledgment of Traditional Territory
2. Welcome
3. **MOTION:** Approval of Agenda for the September 17, 2024 Board Meeting of Heritage Toronto.
4. Declarations of Confidentiality and Conflict of Interest
5. **MOTION:** Adoption of Minutes of previous Board Meeting held on June 19, 2024.

B. CONSENT AGENDA

1. **EXECUTIVE / FINANCE AND AUDIT COMMITTEE**
 - 1.1 Meeting minutes from September 9, 2024
2. **EXECUTIVE REPORT**
3. **PROGRAMS COMMITTEE**
 - 3.1 Meeting minutes from August 27, 2024
 - 3.2 Tours Program Update
 - 3.3 Plaques Program Update
 - 3.4 2024 Legacy Plaques
 - 3.5 Commemorative Plaque: No. 2 Construction Battalion
 - 3.6 Commemorative Plaque: Foon Hay Lum
 - 3.7 Commemorative Plaque: Home Service Association
 - 3.8 Commemorative Plaque: Conrad the Raccoon
4. **DEVELOPMENT COMMITTEE**
 - 4.1 Meeting Minutes from August 29, 2024
5. **MARKETING AND DIGITAL MEDIA COMMITTEE**

5.1 Meeting Minutes from August 27, 2024

6. MOTION: Approval of Consent Agenda

C. REPORTS (VERBAL)

1. CHAIR OF THE BOARD - Liza Chalaidopoulos

2. EXECUTIVE DIRECTOR - Allison Bain

3. PROGRAMS - Sarah Watson

4. DEVELOPMENT - Liza Chalaidopoulos

5. MARKETING AND DIGITAL MEDIA - Colin Smillie

6. FINANCE AND AUDIT COMMITTEE REPORT - James Lane

6.1 Financial Statement dated August 31, 2024

6.2 **MOTION:** Approval of the Draft 2025 Operating Budget as submitted to the City of Toronto on September 11, 2024

7. JURIES COMMITTEE - Christopher Castellano

7.1 **MOTION:** for the Board to move in camera given the confidentiality of Award recommendations

7.2 Recommendations for 2024 Heritage Toronto Awards winners

7.3 **MOTION:** Approval of the 2024 Heritage Toronto Awards winners

7.4 **MOTION:** for the Board to move out of camera

D. OTHER BUSINESS

Att. Public Appointments - Letter of Resignations