

Date of meeting: Wednesday, September 27, 2023

Time: 6:00 -7:30 p.m.

Location: St. Lawrence Hall (157 King St E, Toronto)

RSVP/Enquiry: Heather Kingdon, heather.kingdon@toronto.ca

If you have questions or concerns regarding any of the material attached, please contact the chair, appropriate board committee head, or lead staff member.

Closed meeting requirements: If the Heritage Toronto Board of Directors wants to meet in closed session (privately), a member of the Board must make a motion to do so and give the reason why the board must meet privately. (City of Toronto Act, 2006). To receive copies of reports or to speak to the board on an agenda item, please contact Heather Kingdon prior to the meeting.

A. OPENING REMARKS, AGENDA, AND MINUTES

1. Acknowledgment of Traditional Territory
2. Welcome
3. **MOTION:** Approval of Agenda for the September 27, 2023 Board Meeting of Heritage Toronto.
4. Declarations of Confidentiality and Conflict of Interest
5. **MOTION:** Adoption of Minutes of Previous Board Meeting Held on June 21, 2023.

B. CONSENT AGENDA

1. **EXECUTIVE / FINANCE AND AUDIT COMMITTEE**
 - 1.1 Meeting Minutes from August 13, 2023
2. **EXECUTIVE REPORT**
3. **PROGRAMMING COMMITTEE**
 - 3.1 Meeting Minutes from August 30, 2023
 - 3.2 Tours Program Update
 - 3.3 Plaques Program Update
 - 3.4 Commemorative Plaque: Greenwood Motordrome

- 3.5 Commemorative Plaque: Hanlan's Point/First Pride
- 3.6 Commemorative Plaque: Huron Square/West Chinatown

4. MARKETING AND DIGITAL MEDIA COMMITTEE

- 4.1 Meeting Minutes from August 29, 2023

5. MOTION: Approval of Consent Agenda

C. REPORTS (VERBAL)

1. CHAIR OF THE BOARD - Liza Chalaidopoulos

- 1.1 Executive Compensation Policies
- 1.2 Public Appointments

2. EXECUTIVE DIRECTOR - Allison Bain

- 2.1 Equity and Program Coordinator Updates

3. FINANCE AND AUDIT COMMITTEE REPORT

- 3.1 2023/2024 Financial Statements as of August 31, 2023
- 3.2 **MOTION:** Approval of the 2024 Operating Budget Request submitted to the City of Toronto on September 15, 2023
- 3.3 Draft Investment Policy
- 3.4 **MOTION:** Moved that the Finance Committee have the authority to approve the investment of funds not being held in trust, and not required for an operating reserve fund, in a portfolio of investments designed to achieve a low or moderately low risk of loss of capital over the medium to longer term, subject to reporting to the board on the status of the investment portfolio at least annually.

4. PROGRAMS - Sarah Watson

5. MARKETING AND DIGITAL MEDIA - Peter Ignazi

6. DEVELOPMENT - John McAlister

7. JURIES COMMITTEE - Christopher Castellano

- 7.1 **MOTION:** for the Board to Move in Camera Given the Confidentiality of Award Recommendations
- 7.2 Recommendations for 2023 Heritage Toronto Awards Winners
- 7.3 **MOTION:** Approval of the 2023 Heritage Toronto Awards Winners
- 7.4 **MOTION:** for the Board to Move out of Camera

D. OTHER BUSINESS