

BOARD OF DIRECTORS MINUTES

This meeting of the Heritage Toronto Board was held on September 11, 2019, at St. Lawrence Hall, 157 King Street East, 3rd floor.

PRESENT: Richard Moorhouse (Chair) Peter Berton
 Fallon Butler Liza Chalaidopoulos
 Juliet French Martin Green
 Peter Ignazi Gene Jamieson
 Louis Kan Sandy Kedey
 Sean Kheraj James Lane
 Shirin Mandani Claire Nelischer
 Aaron Sanderson Linda Strachan
 Karen Whaley

REGRETS: Lori Davidson Jeff Junke
 Peter Ignazi Peggy Hornell
 Leslie Thompson
 Councillor Mike Colle
 Councillor Paula Fletcher

ALSO PRESENT: Allison Bain, Executive Director
 Chris Bateman, Manager, Plaques and Public Education
 Mnawaate Gordon-Corbiere, Indigenous Content Coordinator
 Lucy Di Pietro, Manager, Marketing and Communications
 Amanda LeClair, Operations Coordinator
 Natalie Lem, Manager, Community Development
 Candice McCavitt, Manager, Development
 Kaitlin Wainwright, Director of Programming
 Andrew Himel, Programming Committee

A. OPENING REMARKS, AGENDA AND MINUTES

1. Acknowledgement of Traditional Territory

Mr. Moorhouse made an indigenous land acknowledgement to start the meeting.

2. Call to Order

Mr. Moorhouse called the meeting to order at 6:03pm.

3. Introductions and Opening Remarks by Chair and Executive Director

Mr. Moorhouse welcomed the board and thanked them for their volunteer efforts since the previous board meeting. He welcomed the new board members to their first meeting and asked all board members to introduce themselves.

Ms. Bain introduced the newest staff member Mnawaate Gordon-Corbiere who is the new Indigenous Content Coordinator. She proceeded to then introduce the staff members and their roles.

4. Approval of Agenda

HT 19-18: APPROVAL OF AGENDA

(Carried)

Moved by Mr. Berton, seconded by Ms. Strachan and approved unanimously.

5. Approval of Minutes of Previous Board Meeting

HT 19-19: ADOPTION OF MINUTES of the meeting of the board of Heritage Toronto held June 12, 2019.
(Carried)

Moved by Ms. Chalaidopoulos, seconded by Mr. Kan and approved unanimously.

6. Declarations of Confidentiality and Conflict of Interest

Mr. Moorhouse confirmed that there were no declarations of Confidentiality or Conflict of Interest.

B. CONSENT AGENDA

H19-20 APPROVAL OF CONSENT AGENDA **(Carried)**

Moved by Ms. Chalaidopoulos, seconded by Mr. Kan and approved unanimously.

C. REPORTS

1. CHAIR'S REPORT

Mr. Moorhouse thanked the board members for their ongoing committee work. He reminded members to RSVP to subsequent meetings to ensure we have quorum. Mr. Moorhouse also encouraged board members to sign up for tour and plaque events which do not currently have a board representative.

1.1 Board of Directors Manual

Mr. Moorhouse commented that a new Board Manual and updated Human Resources and Financial Policies had been completed. Mr. Moorhouse encouraged the board to forward any questions or comments to Ms. Bain.

1.2 Strategic Planning

Mr. Moorhouse noted that the agency is coming to the end of its 2016-2019 Strategic Plan and will be creating a new Plan for 2020-2023. The process, and the Board's role, will be discussed at the next meeting.

2. DISCUSSION ITEM

Mr. Moorhouse explained to the new board members that at each meeting there is time made for specific discussion items.

2.1 What Does Land Acknowledgement Mean To You?

This discussion was facilitated by board member Gene Jamieson. Mr. Jamieson encouraged the agency to think beyond land acknowledgments and work to fully incorporate indigenous content throughout its programming. Discussion ensued with an open floor to all board members. Moving forward it was agreed this goal would continue to be discussed within the strategic planning process.

3. FINANCE AND AUDIT COMMITTEE

3.1 2019 Financial Statements as of July 31st, 2019.

Mr. Kan reviewed the financial statements and changes since the last quarterly projection. He noted that several revenue targets were tracking slowly however Awards solicitations were still underway and private donations typically spike after the year-end donor mailing. In the interim, expenses are being reduced or eliminated to ensure a balanced budget.

Mr. Kan recently met with TD Private Wealth to review investment options for the funds Heritage Toronto is currently holding, The Finance Committee will be reviewing the proposal submitted by TD and the information gathered by the Development Committee and bring forward an investment recommendation to the Board.

4. DEVELOPMENT COMMITTEE

4.1 Heritage Toronto Awards.

Mr. Sanderson informed the board that two new external members have joined the development committee. He noted that, while Awards sponsorships were currently under budget by \$25,000, there were still pending proposals equal to that amount. Mr. Sanderson encouraged board members, who had not already done so, to quickly purchase their tickets or tables as 390 of 500 available tickets had already been sold and the event was going to quickly sell out.

5. JURIES COMMITTEE

Ms. Whaley noted that the juries committee was ready to recommend Award winners. She thanked board members, specifically Kate Marshall, Peter Burton and Fallon Butler for chairing their juries and requested the board move in camera as the information was confidential.

5.1 MOTION: 2019 Heritage Toronto Awards Recipients (in camera)

Ms. Whaley brought the discussion out of camera and moved to approve the Awards Nominees.

H19-21 APPROVAL OF 2019 HERITAGE AWARDS RECIPIENTS (Carried)

Moved by Mr. Sanderson, seconded by Mr. Berton and approved unanimously.

D. OTHER BUSINESS

There being no other business, the meeting was adjourned at 7:16pm.

Richard Moorhouse, Chair