

BOARD OF DIRECTORS AGENDA

Date of meeting: Wednesday, December 11, 2019
Time: 6:00 -7:30 pm
Location: St. Lawrence Hall, 157 King St. E., 3rd floor
RSVP/Enquiry: Amanda LeClair, amanda.leclair@toronto.ca, 416-338-1338

Closed meeting requirements: If the Heritage Toronto Board wants to meet in closed session (privately), a member of the Board must make a motion to do so and give the reason why the Board has to meet privately. (City of Toronto Act, 2006). To receive copies of reports or to speak to the Board on an agenda item, please contact Amanda LeClair prior to the meeting.

A. OPENING REMARKS, AGENDA, AND MINUTES

1. Acknowledgment of Traditional Territory
2. Call to Order
3. Introductions and Opening Remarks by Chair and Executive Director
4. MOTION: Approval of Agenda
5. MOTION: Approval of Minutes of September 11, 2019 Board Meeting
6. Declarations of Confidentiality and Conflict of Interest

B. CONSENT AGENDA

1. **FINANCE COMMITTEE**
 - 1.1 Finance Committee Minutes of November 21, 2019
2. **PROGRAMS COMMITTEE**
 - 2.1 Programs Committee Minutes of November 20, 2019
 - 2.2 Historical Plaque Applications:
 - a) Commemorative Plaque Staff Report: Scadding Estate
 - b) Commemorative Plaque Staff Report: Humbercrest
 - c) Commemorative Plaque Staff Report: Mercer Reformatory
 - d) Commemorative Plaque Staff Report: Royal York Hotel (series)
 - e) Commemorative Plaque Staff Report: Duchess Olga
3. **JURIES COMMITTEE**
 - 3.1 Juries Committee Minutes of November 19, 2019
4. **DEVELOPMENT COMMITTEE**
 - 4.1 Development Committee Minutes of August 26, 2019
 - 4.2 Development Committee Minutes of September 23, 2019
5. **MARKETING AND DIGITAL MEDIA COMMITTEE**
 - 5.1 Marketing and Digital Media Committee Minutes of September 24, 2019
 - 5.2 Marketing and Digital Media Committee Minutes of October 22, 2019

C. REPORTS

1. **CHAIR'S REPORT** - Richard Moorhouse
 - 1.1 Executive Committee Meeting of December 2, 2019
2. **2019 REPORT ON ACTIVITIES** - Staff
3. **FINANCE AND AUDIT COMMITTEE** - Louis Kan

3.1 2019 Financial Statements as of October 31, 2019

4. **DEVELOPMENT COMMITTEE** – Peggy Hornell
 - 4.1 Verbal report on Development activities
5. **JURIES COMMITTEE** – Karen Whaley
 - 5.1 Award Categories
6. **MARKETING AND DIGITAL MEDIA COMMITTEE** – Liza Chalaidopoulos

D. **DISCUSSION ITEM: Strategic Plan 2020-2022** – Martin Green

E. **OTHER BUSINESS**

E1. **2020 BOARD OF DIRECTORS MEETINGS**

Board meetings are held at St. Lawrence Hall, 157 King Street East, 3rd floor, from 6 pm - 7:30 pm

- February Strategic Planning Session (time, date and location tbd)
- Wednesday, April 15th
- Wednesday, July 15th
- Wednesday, September 16th
- Wednesday, December 16th

TERMINATION