

## **BOARD OF DIRECTORS AGENDA**

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**Date of meeting:** Wednesday, December 11, 2024

**Time:** Board of Directors Meeting: 6:00 -7:30 p.m.

**Location:** Meeting held at St. Lawrence Hall (157 King St E, Toronto)

**RSVP/Enquiry:** Roshni Nayar, roshni.nayar@toronto.ca

If you have questions or concerns regarding any of the material attached, please contact the Chair, appropriate Board Committee head, or lead staff member.

Closed meeting requirements: If the Heritage Toronto Board wants to meet in closed session (privately), a member of the Board must make a motion to do so and give the reason why the Board has to meet privately. (City of Toronto Act, 2006). To receive copies of reports or to speak to the Board on an agenda item, please contact Roshni Nayar prior to the meeting.

### **A. OPENING REMARKS, AGENDA, AND MINUTES**

1. Acknowledgment of Traditional Territory
2. Welcome
3. **MOTION:** Approval of Agenda for the December 11, 2024 Board Meeting of Heritage Toronto.
4. Declarations of Confidentiality and Conflict of Interest
5. **MOTION:** Adoption of Minutes of previous Board Meeting held on September 17, 2024.

### **B. CONSENT AGENDA**

1. **EXECUTIVE, FINANCE AND AUDIT COMMITTEE**
  - 1.1 Meeting minutes from December 3, 2024
2. **PROGRAMS COMMITTEE**
  - 2.1 Meeting minutes from November 20, 2024
  - 2.2 Tours Program Update
  - 2.3 Plaques Program Update
  - 2.4 Commemorative Plaque: Surrender of the Town of York
  - 2.5 Commemorative Plaque: Defection of Mikhail Baryshnikov
3. **DEVELOPMENT COMMITTEE**
  - 3.1 Meeting Minutes from November 28, 2024
4. **MARKETING AND DIGITAL MEDIA COMMITTEE**
  - 4.1 Meeting Minutes from November 26, 2024

**5. MOTION:** Approval of Consent Agenda

**C. REPORTS (VERBAL)**

**1. CHAIR OF THE BOARD** - Liza Chalaidopoulos

**2. PROGRAMS COMMITTEE** - Sarah Watson

**3. DEVELOPMENT COMMITTEE** - Liza Chalaidopoulos

**4. MARKETING AND DIGITAL MEDIA COMMITTEE**- Colin Smillie

**5. FINANCE AND AUDIT COMMITTEE REPORT** - James Lane  
5.1 Financial Statement dated October 31

**6. YEAR END REPORT** - Staff

**D. OTHER BUSINESS**

**1. 2025 BOARD OF DIRECTORS MEETINGS**

The Board meets quarterly and possible dates were reviewed to ensure times did not conflict with major religious holidays or meetings of Toronto City Council. To best serve the needs of the agency and align with the timing of quarterly financial statements, the following 2025 board meeting dates are proposed:

Thursday, March 20, 6:00 PM - 7:30 PM

Wednesday, June 18, 6:00 PM - 7:30 PM

Wednesday, September 17, 6:00 PM - 7:30 PM

Wednesday, December 10, 6:00 PM - 7:30 PM

**MOTION:** Approval of Board of Directors' meeting dates as above