

Date of meeting: Tuesday, March 19, 2024

Time: 6:00 -7:30 p.m.

Location: St. Lawrence Hall, 157 King St. E, Toronto, ON

RSVP/Enquiry: Heather Kingdon, heather.kingdon@toronto.ca

If you have questions or concerns regarding any of the material attached, please contact the chair, appropriate board committee head, or lead staff member.

Closed meeting requirements: If the Heritage Toronto board wants to meet in closed session (privately), a member of the Board must make a motion to do so and give the reason why the board has to meet privately. (City of Toronto Act, 2006). To receive copies of reports or to speak to the board on an agenda item, please contact Heather Kingdon prior to the meeting.

A. OPENING REMARKS, AGENDA, AND MINUTES

1. Acknowledgment of Traditional Territory
2. Welcome
3. **MOTION:** Approval of Agenda for the March 19, 2024 Board Meeting of Heritage Toronto.
4. Declarations of Confidentiality and Conflict of Interest
5. **MOTION:** Adoption of Minutes of previous Board Meeting held on December 12, 2023.

B. CONSENT AGENDA

1. EXECUTIVE / FINANCE AND AUDIT COMMITTEE

- 1.1 Meeting minutes of March 11, 2024

2. EXECUTIVE REPORT

3. PROGRAMS COMMITTEE

- 3.1 Meeting minutes of February 27, 2024
- 3.2 Tours Program Update
- 3.3 Plaques Program Update
- 3.4 Commemorative Plaque Report: Sarah and Francis Johnston
- 3.5 Commemorative Plaque Report: Frank O'Connor/Laura Secord

4. DEVELOPMENT COMMITTEE

- 4.1 Meeting minutes of February 29, 2024

5. MARKETING AND DIGITAL MEDIA COMMITTEE

- 5.1 Meeting minutes of February 27, 2024

6. MOTION: Approval of Consent Agenda

C. REPORTS (VERBAL)

- 1. CHAIR OF THE BOARD** - Liza Chalaidopoulos
- 2. EXECUTIVE DIRECTOR** - Allison Bain
- 3. PROGRAMS** - Sarah Watson
- 4. DEVELOPMENT** - John McAlister
- 5. MARKETING AND DIGITAL MEDIA** - Colin Smillie
- 6. FINANCE AND AUDIT COMMITTEE REPORT** - James Lane
 - Report to the Board of Directors
 - Draft 2023 Audited Financial Statements
 - Financial Statement as of February 29, 2024
 - 6.1 **MOTION:** Approval of 2023 draft Audited Financial Statements
 - 6.2 **MOTION:** Approval to utilize \$52,729, subject to any audit adjustment, from the internally restricted Heritage Innovation Fund for the purpose of website revitalization.
 - 6.3 **MOTION:** Approval of the 2024 Operating Budget dated Feb 29, 2024

D. OTHER BUSINESS