

## **EMERGING HISTORIAN JOB POSTING**

### **TOUR CREATOR (4 Positions)**

#### **WHO WE ARE**

Heritage Toronto builds a better city by bringing people together to explore Toronto's shared past and peoples' lived experiences. We deliver 80+ public programs annually including tours, plaques, digital programs and exhibitions, the Heritage Toronto Awards, the Emerging Historians program and, most recently, the Equity Heritage Initiative.

#### **WHO YOU ARE**

You're a storyteller who is passionate about Toronto's history. An excellent communicator, whether through the written or spoken word, you have some experience developing exciting public experiences that intrigue and excite participants.

#### **ELIGIBILITY TO APPLY**

The following positions are offered through the Emerging Historians program, which provides opportunities for current students, recent graduates, or emerging professionals in the first five years of building their careers in the non-profit heritage and cultural sectors. Successful candidates must fit into one (or more) of these categories at the time of hiring. You can learn more [about Heritage Toronto's Emerging Historians program here](#).

#### **CURRENT OPPORTUNITIES**

Heritage Toronto is currently seeking four (4) Emerging Historians to write and lead public walking tours. The subjects of these tours will be provided by Heritage Toronto and may include: Toronto's architectural history; public art; nature and conservation near Cherry Beach; or 2SLGBTQIA+ community heritage. Research and tour development will be conducted remotely with regular online check-ins with the Manager of Plaques. The tour creators will also be asked to lead the tours they develop twice during the programming season. Training will be provided for all tour guides.

These positions are project-based and pay a flat fee of \$1,000 for the completion of all project deliverables. Additional compensation will be provided for leading two presentations of the tour developed.

Start Date: April 2026

Estimated Completion: June 2026

#### **YOUR QUALIFICATIONS AND SKILLS**

- Post-secondary degree or diploma in related field or equivalent work experience (Canadian or foreign educational qualifications accepted)
- A minimum of one year experience in public programming or journalism, with experience in tourism or historical interpretation an asset

- Experience using Toronto-focused historical collections, archives, and databases and building a narrative from primary sources
- Excellent attention to detail and logging of sources
- Ability to work on your own initiative in a fast-paced environment and manage deadlines
- Excellent oral and written communication skills
- Proficiency in utilizing a variety of software and online applications, including Microsoft Office Suite and Google Suite
- An enthusiasm for the mission of Heritage Toronto
- Familiarity with Toronto's heritage sector and an understanding of non-profit heritage and cultural organizations an asset

## **EQUITY, DIVERSITY, INCLUSION AND ACCOMMODATION**

Heritage Toronto is committed to creating a workplace culture of inclusiveness that reflects the diverse residents that we serve. Heritage Toronto is committed to providing barrier-free and accessible employment practices in compliance with the Accessibility for Ontarians with Disabilities act (AODA). If contacted for an employment opportunity, please let us know if you require accommodation at any stage of the recruitment process.

Don't meet every single requirement in this posting? Studies have shown that women and people of colour are less likely to apply for jobs unless they meet every single qualification. If you are excited about this role but your past experience does not align perfectly with every qualification or requirement, we encourage you to apply anyway. You may be just the right candidate.

## **JOIN US**

Interested in joining our Emerging Historians team for hands-on experience in heritage work? Please fill out the application form and upload your resume and a cover letter explaining your interest and key qualifications through the [Career Opportunities page](#) on Heritage Toronto's website. The deadline for applying is Friday, March 20 at 11:59 PM EDT.

We thank all applicants for their interest, however, only those invited to be interviewed will be contacted.