

EMERGING HISTORIAN JOB POSTING

DIGITAL CONTENT CREATOR (3 Positions)

WHO WE ARE

Heritage Toronto builds a better city by bringing people together to explore Toronto's shared past and peoples' lived experiences. We deliver 80+ public programs annually including tours, plaques, digital programs and exhibitions, the Heritage Toronto Awards, the Emerging Historians program and, most recently, the Equity Heritage Initiative.

WHO YOU ARE

You are a storyteller who loves to dazzle people with rich and engaging digital content. You have some experience developing and delivering website content, social media content, as well as producing videos and other multimedia presentations.

ELIGIBILITY TO APPLY

The following positions are offered through the Emerging Historians program, which provides opportunities for current students, recent graduates, or emerging professionals in the first five years of building their careers in the non-profit heritage and cultural sectors. Successful candidates must fit into one (or more) of these categories at the time of hiring. You can learn more [about Heritage Toronto's Emerging Historians program here](#).

CURRENT OPPORTUNITIES

Heritage Toronto is currently seeking three (3) Emerging Historians to research and develop a digital experience to be featured on the Heritage Toronto website. Topic to be provided by Heritage Toronto and may include: Toronto's architectural history; Taiwanese Canadian heritage; historical scandals in the city; and/or sports history. Research and content development will be conducted remotely with regular online check-ins with the Manager of Marketing and Digital Media.

These positions are project-based and pay a flat fee of \$1,000 for the completion of all project deliverables.

Start Date: April 2026

Estimated Completion: August 2026

YOUR QUALIFICATIONS

- Post-secondary degree or diploma in related field including social media, marketing, digital communications, or equivalent work experience (Canadian or foreign educational qualifications accepted)
- A minimum of one year experience in heritage, arts, journalism, digital marketing, communications or cultural programming
- Ability to work on your own initiative in a fast-paced environment and manage deadlines
- Must be creative, show initiative, with a commitment to accuracy and thoroughness
- Excellent oral and written communication skills

- Proficiency in utilizing a variety of software and online applications, including Microsoft Office Suite and Google Suite (knowledge of website applications is an asset)
- An enthusiasm for the mission of Heritage Toronto
- Familiarity with Toronto's heritage sector and an understanding of non-profit heritage and cultural organizations an asset

EQUITY, DIVERSITY, INCLUSION AND ACCOMMODATION

Heritage Toronto is committed to creating a workplace culture of inclusiveness that reflects the diverse residents that we serve. Heritage Toronto is committed to providing barrier-free and accessible employment practices in compliance with the Accessibility for Ontarians with Disabilities act (AODA). If contacted for an employment opportunity, please let us know if you require accommodation at any stage of the recruitment process.

Don't meet every single requirement in this posting? Studies have shown that women and people of colour are less likely to apply for jobs unless they meet every single qualification. If you are excited about this role but your past experience does not align perfectly with every qualification or requirement, we encourage you to apply anyway. You may be just the right candidate.

JOIN US

Interested in joining our Emerging Historians team for hands-on experience in heritage work? Please fill out the application form and upload your resume and a cover letter explaining your interest and key qualifications through the [Career Opportunities page](#) on Heritage Toronto's website. The deadline for applying is Friday, March 20 at 11:59 PM EDT.

We thank all applicants for their interest, however, only those invited to be interviewed will be contacted.